



2022 USA ARCHERY CLUB OF THE YEAR

**2023 CHICAGO**

**PARA-ARCHERY CHAMPIONSHIP**

**WORLD RANKING EVENT**

**TEAM MANAGERS' BOOKLET**





Dear Team Managers,

World Archery Americas and North Side Archery Club welcome you, your archers and team officials to the 2023 Chicago Para-Archery Championship World Ranking Event. We are thrilled to offer this event for the first time in Chicago. To ensure that all teams are properly informed on the technical and organizational structure of this event, we would like to share important information to help you perform your role as team managers. We wish you a successful tournament and a wonderful stay in Chicago.

Best regards,

Brent Harmon  
LOC Chair

Sarah Briscoe  
North Side Archery Club President

**1- Important Telephone Numbers:**

Technical Delegate:	Ms. Megan Tierney	+1 860 798 3173
Local Organizing Committee Chair:	Mr. Brent Harmon	+1 773 383 1460
LOC Administration:	Ms. Sarah Briscoe	+1 773 412 4073
Transportation:	Mr. Alan Sochacki	+1 224 246 1801
Medical Services	Event Medic Services	TBD

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## 2- Archery Venue:

Dunbar Park sport complex will serve as the Field of Play (FOP) for the event. Dunbar Park is located at 300 East 31st Street, Chicago, which is in close proximity to all the hotels utilized for this event.



## Event Officials:

Technical Delegate:	Megan Tierney (USA)
Chairman of Judges:	Alexandre Vecchio (BRA)
Director of Shooting:	Kristy Wapniarski (USA)
Judges:	Jackeline Estevez (ECU) Tracey Francis (USA) Fernando Wolff (BRA) Omar Zamora (MEX)
Classifiers:	Nancy Littke (CAN) – Chief Classifier Aynur Demirel (TUR)
Results Manager:	Andres Gomez Londono (COL)



### **3- Team Managers' WhatsApp Group**

All team managers and preferred contact persons have been added to a WhatsApp group through which we will provide and request information not included in this Booklet. Please make sure the names and WhatsApp numbers are registered on WAREOS before you arrive in Chicago.

### **4- Team Managers' Meeting**

The event Technical Delegate, Ms. Megan Tierney, will conduct a Team Managers' Meeting at the FOP (Dunbar Park). The meeting will be held on **Thursday, 3 August, at 2:00 p.m. (14:00)**. Each team can be represented at the meeting by up to three officials. The meeting will be conducted both in English and Spanish.

### **5- Competition Schedule**

The competition schedule can be found on IANSEO.

The times on the schedule are tentative: only the start time for each session (morning and afternoon) is fixed. It is possible that a stage of the competition may start a few minutes before the time in the schedule. Thus we ask you to ensure that your archers are present and ready for any of their matches that may start a few minutes earlier than planned.

### **6- Equipment Inspection**

Equipment inspection will be officially conducted by the judges on **Thursday, 3 August**. Please ensure that your athletes have their Classification Cards and any adaptive equipment along with their bow and arrows. Equipment Inspection will occur at their shooting position while archers are practicing. There will be no designated time by country nor will there be a designated area for Equipment Inspection.

The judges may conduct random checks of the archers' equipment during the competition. This is allowed by the rules, so please advise your archers that they may be required to show their equipment to the judges at any time during the tournament.



## **7- Coaches' position on the field**

As was implemented at the stages of the 2022 Hyundai World Cup and other events, a space will be reserved for the archers to place their equipment. The coaches and other team officials should not stand in this area, but behind a line on the field which will be located at least 6 meters away from the shooting line. During team matches, a specific position will be allocated to the coaches.

## **8- Targets and target faces**

The target faces are produced by a World Archery licensed manufacturer Maple Leaf Press.

## **9- Participating Countries**

Brazil	Canada	Chile
Ecuador	El Salvador	Mexico
Peru	Republic of Korea	United States of America

## **10- Participants per category**

These are the numbers registered in each category as of 2 August. to the start of the competition.

### Individual

Recurve Men Open:	17
Recurve Women Open:	8
Compound Men Open:	19
Compound Women Open:	17
Men W1	8
Women W1	2
VI2/3	1



### Doubles

Recurve Men Open	5	Recurve Women Open	3
Compound Men Open	3	Compound Women Open	2
Men W1	2		

### Mixed Teams

Recurve Open Mixed Team	3
Compound Open Mixed Team	5
W1 Mixed Team	2

## **11- Scoring**

Scoring will be conducted using a paper scorecard and a PDA. The results team will be available to explain to your archers and any agents how to enter the scores in the PDAs.

Please instruct your archers to verify that the scores entered in both the electronic and the paper scorecards are identical. All paper scorecards must have a total and show the number of 10's and X's. All scorecards must be completed with signatures. The absence of a total or a signature will cause the archer to be disqualified.

Please use the waterproof ink pen provided by the LOC for all scoring.

During finals, please instruct your archers' agents to verify that what is entered in the scorecard is exactly what is on the target. Archer's agents are expected to sign their archer's scorecard, to have a pen to mark arrow holes and to have a device to pull arrows from the target if needed.



## **12- Important Rules**

- The shooting time for the individual categories in the 2023 Chicago Para-Archery Championship is 40 seconds per arrow (30 seconds in the individual finals).
- No extra time will be allowed to shoot arrows that were not shot within time due to equipment failures or medical issues.
- Changes in team composition for match play are allowed, provided that the change is informed to the chairman of judges (or his deputy) or the results manager at least 15 minutes prior to the start of the first team round in the category concerned. The form to communicate these changes can be found at the end of this booklet. If a team does not submit a team composition form, it will mean that the archers shooting team matches will be the ones who qualified the team (the highest ranked ones).

## **13- Team Uniforms**

All World Archery rules in connection with uniforms will be applied, except for the World Cup-specific rule that requires archers and teams shooting finals to have two uniforms with different colors. The rule on sleeve colors for finals matches will be enforced.

## **14- Classification**

Classification of para-archers will be conducted at the Marriott Marquis Chicago on Tuesday, 1 August, and Wednesday, 2 August. The third classification period on Thursday, 3 August, will occur at the FOP (Dunbar Park). Classification except for visually impaired archers will occur at a medical office setting in which they will be assessed by an ophthalmologist.

The classification schedule has been distributed to all national federations with archers in their rosters who need classification. Please ensure that all of your impacted archers and team officials are aware of their classification date and time. A copy of the classification schedule can be found on IANSEO.

Please ensure that your archers arrive at least 10 minutes prior to their scheduled classification time. They will need to bring their passport or national identification, all of their



adaptive equipment and their bow(s). A Coach or Team Manager may accompany the athlete. Classification will be conducted in English, so an English-speaking member of your team should accompany the athlete if necessary. If no member of your team speaks English, you may require the presence of an LOC bilingual volunteer to assist with the translation. The classification cards may be distributed following on-field observation if one is required to complete the evaluation.

### **15- Practice**

Practice facilities will be available starting on 1 August. There will be unofficial practice at Lincoln Park on Tuesday, 1 August, and Wednesday, 2 August, from 09:00-12:00 and from 13:00-16:00. Teams and athletes arriving early are responsible for their own transportation to and from the unofficial practice field in Lincoln Park.

Official practice will be held on **Thursday, 3 August, from 10:00-12:30 and 14:00-16:30**. Transportation will be provided and a schedule will be made available on IANSEO.

On Sunday, 6 August, a portion of the field will be available for archers shooting finals matches only.

### **16- Archers in the VI Category**

A section of the field will be designated to the archers in the VI category. The targets will not be moved, and each archer will always shoot at the same target all throughout the event. The position of the faces on the butts will be marked so that it does not change when a face is replaced. The frames will be allowed to stay on the field for the entire tournament.

### **17- Venue Access**

An access control system will be implemented. The accreditation cards will bear a code. Archers not shooting in the competition will not be allowed full ingress into the FOP. Archers who are retired from an event may not proceed past the athletes tenting.





The judges will strictly enforce the World Archery rules regarding the number of officials a team is allowed to have at the same time on the FOP. During individual matches, a team will be allowed one official for each archer in competition, plus the team manager in the event an appeal needs to be filed.

Overall, we may proceed with more flexibility given that some team officials may act as spotters for the VI archers or assistants to others.

Archers who are eliminated from match play will be required to leave the FOP not later than 10 minutes after their matches have concluded. The same rule applies to team officials who no longer have their archers in competition.

### **18- Awards Ceremonies**

All award ceremonies will be held on the FOP directly after each stage of the competition. The flags will be shown electronically on the large screen on this field.

### **19- Airport pick up and drop off**

The LOC will have volunteers meeting the teams at the airport. They will carry placards clearly associated with the event so they can be easily identified.

If some luggage does not arrive with the team, please follow the usual baggage reclaim procedures, and inform the LOC airport staff so they can follow up accordingly.

If your flights to the Chicago area are delayed or cancelled, please inform Alan Sochacki and Brent Harmon.

For departures, please check with the LOC that the flight schedules they have are correct. A schedule of departures will be posted.



## **20- Breakfast and Lunch Service**

Breakfast and Lunch will be served in the hospitality tent at the FOP on Thursday, 3 August, Friday 4 August, and Saturday 5 August according to schedule indicated on IANSEO.

These meals are included for guests staying at LOC provided accommodation. Meals are available for purchase from the LOC directly (contact: [nsacprez@gmail.com](mailto:nsacprez@gmail.com)). The food vendor will not be able to allow purchases on-site the day-of. Wristbands indicating meal purchase will be distributed at check-in.

## **21- Hydration**

Water dispensers will be provided and located under the athletes' tents. Water dispensers will, in addition, be placed behind the archer's area for other personnel. Cups will be available but everyone is encouraged to bring a reusable water bottle.

## **22- Transportation**

A transportation schedule will be published on IANSEO. Please be advised that the times listed on the schedule refer to the time the buses will **depart**. This means that we encourage your team members to be down at the lobby ready to board the buses at least 15 minutes before the buses are scheduled to leave.

The buses will leave for the venue and return to the hotel as soon as they are full.

The organizing committee will not provide additional transport to participants who are not on time to board their buses.

## **23- FOP Bow Storage**

The organizing committee will make a storage area available at the venue for the archers to leave their equipment. These rooms will be located outside the field of play. Since private security has been hired to monitor this storage area, so it is very safe to do so.



## Appeals

The Jury of Appeals will operate with three members at each time. They will be chosen from the pool of four members appointed by the COJ. The choice will depend on which countries are directly involved in the appeal and on the presence of the potential members at the venue at the time the appeal is lodged.

According to World Archery Rules, an intention to appeal must be presented to the Chairman of Judges not later than 5 minutes after the end of a stage of the competition or before the start of the next stage, whichever happens first.

Team managers have up to 15 minutes (including the five minutes referred to in the previous paragraph) to lodge the appeal in the proper format. The Chairman of Judges shall reject either the intention or the actual appeal if the time limits are not complied with.

According to a recent by-law change, the Chairman of Judges has the right to correct a mistake made by a judge if there is enough evidence before an appeal is lodged with the Jury. These corrections do **not** include changing the value of arrow called by the judge or reverting a yellow card decision in a team match.

## 24- Doping Tests

Doping tests will be conducted at the FOP.



# Team nomination form

Country: \_\_\_\_\_

**Recurve Women:**

- 1. ....
- 2. ....
- 3. ....

**athlete NOT in the team:** .....

**Recurve Men:**

- 1. ....
- 2. ....
- 3. ....

**athlete NOT in the team:** .....

**Compound Women:**

- 1. ....
- 2. ....
- 3. ....

**athlete NOT in the team:** .....

**Compound Men:**

- 1. ....
- 2. ....
- 3. ....

**athlete NOT in the team:** .....

Name and signature of Team Manager:

.....

The results of the 3 highest scoring members of the team, per discipline and gender will automatically be used for the team events. If Team Managers wish to use other athletes of the team, please use this form to name the athletes that will be competing in the team event. Forms to be given to the Results Manager or the Chairman of the Judges Commission at least 15 minutes before the start of the team competition.



# Mixed team nomination form

Country: \_\_\_\_\_

**Recurve Mixed team:**

1. ....

2. ....

**Compound Mixed team:**

1.....

2. ....

Name and signature of Team Manager:

.....

The results of the highest scoring male and female members of the team will automatically be used for the mixed team event. If Team Managers wish to use other athletes of the team, please use this form to name the athletes that will be competing in the mixed team event.

Forms to be given to the World Archery head of technology or Chairman of the Judges Commission at least 15 minutes before the start of the mixed team competition.



# Appeal Form

This is an intention of Appeal       This is an appeal form

*(please tick appropriate box)*

- Team Manager of the following country: \_\_\_\_\_
- Name of the Team Manager: \_\_\_\_\_
- Team (please name country) : \_\_\_\_\_
- Individual person (name) : \_\_\_\_\_
- Other (please specify) : \_\_\_\_\_

<b>Appeal Fee</b>
• 50 USD
• 50 EUR

This appeal is against: \_\_\_\_\_

Description of Appeal or Protest:

I believe this action is against the following rules (state article if known):

\_\_\_\_\_

Signature: \_\_\_\_\_

Name in printing: \_\_\_\_\_

**Article 3.13.3.1:**

*An intention to appeal when it might affect the progression of an athlete from one stage of the competition to the next, shall be expressed in writing and lodged with the chairperson of the Tournament Judge Commission within five minutes of the end of the relevant round or match, whichever applies. During the Finals of match play rounds, the notice of intent to file an appeal shall be given within five minutes of the end of the match, or prior to the start of the next match, whichever is first.*

**Article 3.13.8:**

*Jury decisions shall be minuted and reported to the appellant, the chairperson of the Tournament Judge Commission and the organisers before the beginning of the next stage of the competition or before the awarding of prizes.*

**Article 3.13.4:**

*Amount paid is reviewed and determined by the World Archery Executive Board on an annual basis.*

Received on: \_\_\_\_/\_\_\_\_/\_\_\_\_      Time: \_\_\_\_\_

by Chairperson of the Tournament Judge Commission

Signature: \_\_\_\_\_

Name in printing: \_\_\_\_\_